

**Executive**

**7 May 2020**

Report of the Interim Head of Paid Service  
Portfolio of the Leader of the Council

## **Update on Coronavirus response**

### **Summary**

1. Responding to Coronavirus has required a complete transformation of the way the council operates, reprioritising support to those most in need and to facilitate the ongoing delivery of critical services. Over the past 2 months, a huge number of changes have been made, supporting the city's wider response to keep people safe.
2. This paper summarises some of the activities and changes undertaken.

### **Recommendations**

3. It is recommended that Executive notes this update, in particular the potential financial implications and that further reports will be brought to the committee highlighting any further action that may be needed.

### **Background**

4. When a new strain of coronavirus, Covid-19, was noted in Wuhan, China, in late 2019, few could have realised the global significance of this illness. As a new strain, there is no immunity within the general population, which has led to a rapid spread across most parts of the world. At the time of writing, it is estimated that there have been around 3 million identified cases and over 200,000 confirmed deaths worldwide. In the UK, over 20,000 people have died in hospital, with some suggestions that the total figure, including deaths not in hospital, could already be twice that.
5. The first cases in the UK were identified in York on 31 January. Two members of the same family, who had both recently been in the Hubei

province of China, were taken for treatment and quarantine in Newcastle.

6. Countries across the globe have responded to reduce the likelihood of infection, through social distancing and lockdown measures. In the UK, initial advice at the beginning of February was to call NHS111 if you had developed symptoms of a new continuous cough or a fever and had travelled to one of the affected countries recently. By mid-March the advice had changed to avoid all non-essential travel, and on 23 March, the UK entered what is commonly termed “lock-down”, meaning people are to stay at home apart from leaving for only exceptional reasons (essential food/supplies, healthcare, work if essential, and exercise once a day.)
7. The degree of change required across the city and in the way the council operates as a result of coronavirus cannot be overstated. In a short period, the lives of every resident have been impacted and every service has been affected. All council officers are very aware of the human cost, in terms of those who are gravely ill or have died, or the impacts on people’s jobs and freedoms.
8. The context of this report is, therefore, a set of circumstances unlike anything we have seen before and is quite clearly not “business as usual” in any way.
9. This challenge, however, has seen an incredible response in York, from residents, communities and organisations. The city is indebted to those individuals, including Council Officers, who have worked tirelessly to keep people safe and supported at this time.
10. All reference to meetings after 23 March are virtual – that is to say, carried out via Skype or other video/phone conferencing systems.

### *Emergency Response*

11. The council’s immediate priority was to both connect the most vulnerable to the help they needed and where possible, and provide assistance to local businesses, but recognising we wouldn’t be able to help everyone. In response, we provided a package of support for vulnerable residents, including residents who have been impacted financially and local small / micro businesses.

12. To achieve this, we identified and redeployed staff from non-essential roles into priority areas, including community, care, frontline or customer service roles, in order to ensure that we could quickly distribute support to those who most needed it. The Council has also been recruiting temporary staff or encouraging staff back from retirement to cover gaps.
13. The commitment and response from staff has been exemplary, with many staff working weekends and on evenings to ensure residents and communities are supported across the city. The Council's Executive and Corporate Management Team have been issuing regular communications on staff, in order to highlight support on offer to them during this period and to thank staff for their efforts.
14. As part of the North Yorkshire Local Resilience Forum (LRF), information sharing commenced on 31<sup>st</sup> January and the emergency response arrangements were enacted fully on 3<sup>rd</sup> March. The LRF brings together partners from health, police, fire and rescue, local authorities, military and a range of other organisations to coordinate responses to emergencies. It has a range of protocols, used in response to all emergency situations, for ensuring information is passed between the relevant agencies and Government, that risks are identified and addressed, and that action is taken in a coordinated way. In doing so, the emergency response can be coordinated at a sub-regional, regional and national level, working across all responding organisations.
15. City of York Council is a full part of these arrangements. It does, however, retain the decision-making responsibilities around council services and their safe operation. On 16 March, daily coronavirus situation reports began to be completed by all service areas within the council. These are continuing (although reduced to twice a week). These provide detailed information on the changing circumstances to allow decisions to be taken based on the best intelligence. Internal Gold and Silver command meetings were established (initially in person and then via Skype) to provide coronavirus-specific decision-making forums. Gold provides strategic decisions, involving the Interim Head of the Paid Service, Directors and leads for corporate services. Silver includes representatives from all service areas and takes tactical or operational decisions. Subgroups were established to focus on key risk areas:
  - a. Children
  - b. Adults
  - c. Business Support

- d. Communities (Community Hubs/Volunteering)
- e. Customers
- f. Finance & Governance
- g. Human Resources

16. Daily briefing packs from Gold & Silver have been created for key partners, members and local MPs. This records communication requirements, changes to messages and maintains a live log of links to changes to communications as an easy reference for customer services and web teams when answering questions.
17. Executive and other elected members have been kept involved in a number of ways. At Executive level, regular discussions have taken place including on all key decisions and other significant matters (see Governance below). Weekly meetings with Group Leaders have also been held to ensure all elected members are aware of events, and a daily communications briefing (see Communications, below) has been provided to all members.
18. The council also takes part in a wide range of regular meetings with regional and national partners, including NHS, Police and Government Agencies and Departments. Through the Local Government Association, the Association of Directors of Adult Social Services and Local Enterprise Partnerships, the Council has been lobbying for access to greater resources and clarity from government, in terms of guidance, funding and PPE. We have also been lobbying Government officials on behalf of the business community, including greater support for York's self-employed. The council will continue to use all channels open to make clear the challenges for the city and draw in all the support which is required.
19. These arrangements have worked effectively with the council responding rapidly to the changing operating context in tandem with key partners.

### *Business Continuity and Prioritisation*

20. In the week commencing 16 March, all staff were asked to work from home wherever possible, reflecting government advice for people to avoid any non-essential travel. This required significant change in terms of normal working practices and service delivery, but rapid work by the ICT department in liaison with services made this possible

extremely quickly, in line with prioritisation and resourcing decisions as described below.

21. Recognising the absolute need for prioritisation of services to protect health and wellbeing, a prioritisation exercise has been undertaken to identify the critical service areas which must continue to deliver as a matter of urgency and determine what support is required to facilitate them working in whatever way necessary.
22. As some services areas are prioritised, some service areas have become less immediate priorities, either as a result of reduced demand, becoming impossible to deliver within Social Distancing guidance or as a result of the greater need in other areas. In these cases, staff have been redeployed into priority areas to support the response.

### *Support enacted and service changes*

23. Across the council, all services have changed. Each area has had to rework business processes and approaches to work remotely and support staff members working in different ways. Where services have been suspended or changed in nature, the situation will continue to be reviewed to ensure they can resume as soon as it is safe and possible to do so.
24. Summarised below are the key areas of change and support provided to the city by the council.

### *Public Health*

25. The Public Health Team has acted as lead advisors to the response at a city level. The team provides expert advice to support decision making, whilst coordinating key aspects of the response such as the availability and supply of Personal Protective Equipment and supporting the development of testing arrangements.
26. The ongoing statutory responsibilities of the team have continued, although some aspects of health screening have been temporarily halted. In line with Government advice, the National Child Measurement Programme has been temporarily halted, as well as NHS Health Checks for adults. The Health Visiting Service has moved to prioritise essential support to the most vulnerable, utilising virtual appointments for antenatal and new baby visits. The School Nursing service is

prioritising safeguarding and specialist school nursing, with phone and text support for other queries.

27. Sexual Health Services are prioritising urgent work only, utilising phone consultation where possible and signposting to pharmacies or online services. Testing for Sexually Transmitted Infection are being carried out using postal kits. Drug and Alcohol Services are prioritising support to those most at risk, utilising telephone calls where possible. Clients receiving Opioid Substitute Therapy continue to be supported with weekly prescriptions.
28. Stop Smoking Support is being provided over the phone, with Nicotine Replacement Therapy being delivered by post.

### *Adults*

29. The key focus of the work in Adults' Social Care has been making sure that the system is supporting quick discharge from hospital to free up capacity, whilst galvanising support in the community to ensure people are safe and supported.
30. The Council has increased capacity throughout the home care, residential care, nursing care and independent living sectors to cope with predicted and elongated surge of demand. Capacity in home care and residential remains adequate to meet demands at present. Further contingencies have been identified should these become necessary.
31. A social media campaign has been developed aimed at bringing more recruits into the sector to deal with staffing issues. Staffing levels are currently stable. Volunteers are also being used to increase the capacity of social care provision as part of the council's call for volunteers.
32. Collaboration across the voluntary and community sectors has been extremely useful. As just one example, working with the CVS, Move the Masses charity have delivered prescriptions, made welfare calls, paired people to receive calls & letters, and identified additional new volunteers. CVS social prescribing practitioners and primary care link workers are working at full capacity, liaising with GP's on welfare calls to the vulnerable, linking in with the council's community hubs.
33. Like many places, PPE remains a challenge. Stocks are low for some social care providers. The council is acting as a local hub for

distribution where these are critically low, working with the LRF for emergency distribution.

34. The council is working with the care sector and CQC around the testing programme for workers in the care sector.
35. In housing, the focus has been on ensuring safe, adequate accommodation is available for all, regardless of their circumstances allowing them to isolate safely. There have been significant changes in respect of homelessness services, with the need to get all rough sleepers off the streets and new working and accommodation approaches at our homeless hostels. This has resulted in more people being housed away from the centres and in hotels. Social distancing has created additional demands in terms of supporting tenants and managing some difficult behaviour.
36. Additional resource has gone into bringing void properties to a condition where they can be re-let. This is increasing capacity so that residents of the hostels can be offered a more permanent home and free up capacity in the hostels to respond to any increase in demand and facilitate social distancing.
37. As per normal, Housing staff have continued to work with Adult Social Care colleagues to support the agreed 'pathways' for people leaving hospital, in order to support their independence and provide care where appropriate. By doing so, we have helped to create more capacity at the hospital during the crisis.

### *Children*

38. Protecting children is paramount at this time and one of the statutory responsibilities of the Council. Children's Services have continued to prioritise safeguarding and services have been entirely re modelled in a period of less than a week to create a virtual child protection system. All children have been risk assessed and visits have continued where possible. All other aspects of the system are operating with a wide variety of meetings between safeguarding partners moved online.
39. Prior to coronavirus, an external review of statutory safeguarding partnerships had been commissioned and this has now concluded with

partners agreeing an action plan. This has provided some initial thoughts on retaining some virtual meetings in the future.

40. The council continues to prioritise its role as corporate parents and is working with children in our care and those that have left it to ensure they are safe and supported at this time. All of these children have a family plan in place and the council is ensuring Show Me I Matter and Show Me I Still Matter have a strong voice.
41. It is recognised, however, that the number of referrals into the services is down due to lockdown and that there may well be an increase in demand once restrictions are lifted. It is imperative that everything possible is done to flatten this spike in referrals which has the potential to overwhelm the system in terms of resource and cost. Therefore, recovery planning has already been started to ensure that new ways of managing support needs are created, especially capitalising on the rise in community capacity.
42. The services have also maintained all aspects of improvement planning as, although Ofsted Inspection is currently paused, inspections are likely to resume as soon as Ofsted have identified their new model of operation.
43. Schools have remained open for the children of keyworkers, vulnerable children and those with Education, Health and Care Plans. This has included the Easter holidays and also ensuring children entitled to Free School Meals continue to be supported. Schools have also been required to deliver education virtually and take a broader pastoral role in relation to vulnerable children. Sufficient childcare (early years) is available currently for keyworkers, however, this sector is under significant financial pressure.
44. All of the above is being undertaken in a climate of limited central guidance and some challenges with national systems being developed late or not working effectively, such as the national free school meals system.

### *Economy and place*

45. The council moved rapidly to support businesses and protect, as far as possible, York's economy. The Government's Business Support Grants, and the Business Rates relief scheme, have been swiftly administered within the Customer Services finance team to get most of

the money to businesses who need it. Over £100M is being paid out in direct grants or in business rates relief. Additionally, the Council has created a small and micro business fund to support those businesses who are not eligible for Government Support. Commercial rent has also been deferred to support the cash-flow of our commercial tenants.

46. In order to protect household waste collections, it was necessary to temporarily halt garden waste collections. This is to support the social distancing required and ensure we retain a healthy workforce to deliver the most critical services for York's public health. A recovery plan is being developed to identify when it will be possible to resume services.
47. Grass cutting and weed management in public areas has continued, as this has been possible to do whilst maintaining social distancing. Council parks remain open to support residents exercising.
48. Legislation is now in place to enforce commercial business closures as directed by Government. Environmental Health have seen an increase in volume of complaints about businesses not complying with Government guidelines. In response, the council has been working with local businesses to communicate the national social distancing guidance and where some businesses have remained open, council staff have visited to check safe working practices.
49. The Trading Standards and Scambusters teams have addressed the increased risk of coronavirus-related scams through awareness raising campaigns for businesses and residents.
50. Car park charges for key workers have been suspended in council-owned car parks.
51. The council has worked with bus operators to ensure a skeleton bus service is provided for key workers to travel and for all other essential travel.
52. Collaboration with bus operators has also enabled some bus drivers to be retained and redeployed as refuse vehicle drivers, as the council has worked to prioritise household and recycling collections.
53. To aid residents with social distancing when walking and cycling, the council been identifying a limited number of places where we the council can temporarily widen foot paths in the short-term, in order to help alleviate this problem. This includes the closure of the west bound

lane over Castle Mills Bridge, which has been coned off to give extra room for cyclists and pedestrians to safely social distance, with further proposals being worked for Bishopthorpe Road.

54. In addition to these immediate measures, the council is also exploring opportunities how best to respond to these challenges in the medium to long term, and identifying opportunities to maintain the health benefits of low traffic and improved air quality in whatever the new normal looks like.

### *Customer Services*

55. The council created a helpline for residents, allowing people to access help and support, actioned by the community hubs and volunteers. As at 24<sup>th</sup> April 2020 the customer centre had received the following through the emergency phone number and email address (covid19help@york.gov.uk):
- a. Calls – 1,886
  - b. Emails – 1,345
56. During the same period, the customer centre has continued to receive around 500 calls per day in relation to normal council services, which is about 35% lower than the usual average.
57. As a result of falling customer numbers and the need to maintain social distancing, the face-to-face customer centre closed on 2 April. Since then, the council has continued to receive all its enquiries via telephone and online.
58. Along with other tourist venues the council closed the Mansion House for all use.
59. Following national guidance, the Register Office suspended all activities except death registrations. These registrations are currently being completed through phone appointments. The government relaxed its requirements for a birth registration to take place in order to claim related benefits. Weddings and other celebrations, including Citizenship ceremonies have been postponed until restrictions on social gatherings and social distancing have been lifted.
60. Due to the need to protect health for families, funeral directors and staff, it was necessary initially to limit the number of mourners attending, and then from 9<sup>th</sup> April 2020 to stop public use of the chapels

inside the crematorium. Instead, an outside covered area has been created where close family members can attend a service. Whilst this is not a decision anyone would have wished to take, it is necessary at this point but will continue to be reviewed as the situation changes.

61. The ICT teams have been facilitating the wholesale shift of many teams working remotely. This has required build and provision of over 100 additional laptops, development of solutions for terminals to be used at home and providing over 150 phones. In total, 1450 staff are using CYC equipment to connect to our ICT systems, with many more using their own machines through Citrix. Additionally, a text service database has been established to allow urgent messages to go out to staff mobiles.
62. Additional Wifi access points have been provided to expand the coverage of wireless connectivity at the testing station in York at Poppleton Bar Park and Ride site. Overall, the council's ICT infrastructure has proved to be resilient and the use of telephone and video conferencing has become mainstream and effective within a very short period of time.
63. Within the customer services team, in addition to processing the business support funding, the teams have also been supporting individual residents. Executive agreed to expand the York Financial Assistance Scheme to create a £1.2m support fund for individuals facing hardship. Additionally, the Government's hardship scheme has been delivered for each customer receiving Council Tax Support, giving them a further £150 off their bill. Between 23rd March and 24th April the council has dealt with:
- 431 Council Tax Support applications
  - 117 applications for emergency food vouchers
  - 75 York Financial Assistance Scheme payments
  - 96 Discretionary Housing Payment claims - 20% up on the same period last year.
64. Rent increases for council tenants have been deferred for three months.

### *Communities*

65. The Council moved swiftly to establish 9 community hubs across the city and ensure food, medical and emotional support was available

to vulnerable people across the city. Following a city-wide call for volunteers, over 3000 residents have come forward to assist in the response and support vulnerable people in the communities – where possible these have been used to support community efforts but the response was so overwhelming some have not been deployed due to the lack of capacity in the voluntary sector to support them. This capacity needs to be expanded as part of recovery planning

66. Hundreds of food parcels and meals are being delivered daily. The city-wide operation encompasses York's foodbank, the Council's community hubs, community meal providers and local food businesses to ensure people get the food they need.
67. To service the community hubs with food for the medically shielded, the Council has created a central depot with volunteer drivers and vehicles to transport goods to the hubs. There, food boxes are put together and delivered to people identified through the Council's dedicated support line.
68. From making phone calls to thousands of residents, the volunteers in the hubs are building a picture of the amount of food needed and how urgently, meeting special dietary needs and adding to the Government-supplied food.
69. A Council team has been set up to manage food purchasing and donations. It is buying food for the hubs from local suppliers and is shopping locally for those with special dietary requirements. It has also put in place a system of pre-loaded cards and a supermarket email voucher system to support local shopping. The council's support line is also helping people who can afford to buy their shopping but can't get a delivery slot, or people who can't order online. With the help of a local news provider, a list of businesses which are able to deliver food and other services has been shared with all residents.
70. Following national guidance, libraries and sports centres have closed. However, in support of residents, the council has awarded an extra £17k to Explore to expand the range of digital resources available during lockdown. Over 7000 daily newspaper and magazine titles are available free of charge.

*Human Resources (HR)*

71. The main focus within HR has been to support staff in moving to different working arrangements, be that temporary redeployment or through changed services. Staff members have also volunteered to work within the hubs helping to coordinate food and supplies to those most in need across the city.
72. To ensure all staff are supported during changed ways of working, a staff helpline has been created, in addition to an information line with latest information for staff. Trade Unions have been consulted on activities, with their help and support gratefully received.
73. A recruitment campaign to increase the numbers of staff within waste services received hundreds of applications on the first morning. Specialist drivers have also been seconded from First Group to bolster the number of drivers for waste vehicles.
74. We are focusing on the ongoing health, safety and wellbeing of staff, providing guidance and support as well as working to coordinate coronavirus testing for key workers.

### *Finance*

75. Coronavirus has reset the financial position of the council. It has been necessary to rapidly provide funding to services in support of vulnerable people and reprioritise budgets to create the financial support packages noted above.
76. A total of £4.7m has been received in central Government support for the costs associated with the coronavirus response. However, initial estimates suggest the cost to the council will be around £20m, taking into account cost pressures, additional demand and reduced income. A further allocation of £1.6bn national funding has been announced but we do not as yet know how much of this we will receive. Payment of this second tranche of funding is due in May.
77. Through the reassignment of existing budgets and use of unallocated YFAS reserves, an additional £1m has been identified to support residents experiencing financial hardship. £1.1m of the Government funding has also been allocated to support small and micro businesses in the city who are not eligible for the Government's business grants.

78. A more detailed review of the financial implications is included in annex one to this report.

### *Governance*

79. Due to the need for social distancing, all public meetings were suspended. Urgent Decision Making Guidance was developed to ensure rapid decisions could be made in accordance with the Council's statutory framework and council constitution. The Urgent Decision Making Guidance and the list of officer decisions made under the guidance since the beginning of lockdown has been uploaded to the website can be found here: <https://www.york.gov.uk/COVIDDemocracy>.
80. Work is now underway to establish protocols for remote meetings, leading up to the next Executive meeting on 7 May. The Planning and Licensing Committees will move to remote meetings following this.

### *Communications*

81. The council prioritised coronavirus above all other communications over the past 2 months. A specific emergency response communications plan has been put in place to ensure everyone in the city is provided with accurate information as quickly as possible. Communications requirements are set by decisions taken at Gold and Silver command meetings and with Executive at the portfolio holders meeting.
82. In addition to dedicated web and intranet pages with specific coronavirus information, regular communications include:
- a. Daily social media updates, shared on corporate channels and with partners, together with boosted social media posts to raise awareness of emergency funding and available grants
  - b. Daily press releases on service updates
  - c. Daily emails from the Interim Head of The Paid Service to all staff, repeated on webpages and on an automated response telephone line for staff who do not have access to emails.
  - d. Daily updates to all Councillors, partners, MPs and parish councils
  - e. Weekly briefings to city partner organisations, including Universities, colleges, Make it York, CVS, York Museums Trust, Yorkshire Wildlife Trust and Joseph Rowntree Foundation
  - f. A schedule of leaflets direct to all residents by post

83. New ways of communicating messages with different audiences have been introduced to help balance residents' and staff's use of social media with more traditional methods of communicating:

- A new opt-in weekly e-newsletter for residents, families and businesses
- Free of charge adverts on Minister FM
- Support for the local media to provide essential food distribution information, which in turn also supports our independents and the local economy promote their adapted services
- Regular Executive and Director of Public Health interviews and call-ins scheduled with BBC Radio York
- A Facebook live Q&A with leaders
- A special edition of *Our City* has been sent to all residents
- A weekly leader "thanks" letter to staff identified by the corporate leadership group
- A regular letter to partners from the Leader/Deputy Leader/Interim Head of Paid Services thanking them for their support

84. Whilst there is a huge amount of information in what has been a fast-changing context, feedback from staff and partners has been positive, with members valuing the daily brief.

85. Recognising the need to motivate people under difficult circumstances, internal communications have also focussed on positive aspects of the response. Highlighting the efforts of the city, "Silver linings" emails have shown the positive impact of #clapforourcarers on our frontline workers, coordination of food support across the city, and the volunteers working with Age UK amongst many others.

## Looking ahead

86. Whilst significant challenges remain and the suffering caused by coronavirus is far from over, the council is beginning to look at the next phase of recovery, to address the challenges to support getting York back on its feet.

87. Early indications suggest that York (like many places) will be significantly impacted over a prolonged period. It is likely that social distancing measures will have to stay in place in some form for the rest of 2020, which will have an impact on the health and wellbeing of York's residents alongside serious consequences for York's economy. Current

estimates suggest an impact on the global economy significantly greater than the economic crash of 2008. Some of York's key employment sectors of hospitality and tourism will continue to be affected.

88. Further work is needed to accurately assess the impact, then to identify and plan the city's response. It should be noted that, based on the financial information in this report, and the expected increase in demand for services as we start to move out of lockdown, this work will involve reprioritising council budgets, focussing resource on where there are greatest challenges and providing a new strategic plan for the council to work to over the coming months. It is quite possible that there will be some previous priorities that can't be delivered in the same way in the light of our new operating context.
89. A Recovery Plan is being developed (aligning with regional recovery activity through the LRF) which will outline the risks and challenges of the emerging situation, with actions in response and opportunities based on lessons learned during the emergency response. Clearly, this plan will take into consideration and align with Government advice and national plans for recovery. It will be used to inform a review of the existing Council Plan in order to produce an Operational Recovery Plan to guide the council over the next 6 – 9 months.
90. Amongst what have been exceptionally challenging circumstances, there are numerous examples of innovative and effective processes developed to respond to the situations arising. There is a recognition that some of these new ways of working may be preferable for the delivery of services in the future and should be retained as far as possible. The Recovery Plan will identify these areas of opportunity (such as virtual meetings, more online delivery, more streamlined approval processes) and assess the wider impacts to ensure compliance with necessary corporate standards and statutory requirements.
91. For all staff and councillors, like many people, the past months have been extremely challenging. However, staff and councillors, working alongside volunteers, businesses and other organisations have shown the best of York. The city has pulled together to support each other. Whilst there remains an enormous challenge ahead, the spirit, resilience and kindness shown will stand the city in good stead. The

Interim Head of the Paid Service would like to thank all our staff for their incredible work.

## Council Plan

92. Whilst the council has continued to attempt to deliver services and projects in support the council plan outcomes, clearly this is not business as usual at present and, as such, a specific focus on responding to the coronavirus outbreak has overtaken council plan delivery.
93. The Recovery Plan will assess how we continue to deliver against the outcomes of the plan in a changed context.

## Implications

- **Financial** – included in the body of the report
- **Human Resources** – included in the body of the report
- **One Planet Council / Equalities** – support has focussed on those most vulnerable at this point
- **Legal** – included in the body of the report
- **Crime and Disorder** – included in the body of the report
- **Information Technology** - – included in the body of the report

## Risk Management

94. A unique set of circumstances creates a huge range of significant risks for the council and the city. The response to date has prioritised supporting the health and wellbeing of our residents. This, in itself, creates economic and financial risks for many, in addition to concerns about the health impacts of lockdown. All of these are factors in the consideration of the Recovery Plan.

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**Report**  **Date** 29/04/20  
**Approved**

**Wards Affected:** List wards or tick box to indicate all **All**

**For further information please contact the author of the report**

### **Annexes**

Annex 1 – Financial Implications

### **List of Abbreviations Used in this Report**

CQC – Care Quality Commission  
CVS – Centre for Voluntary Service  
FSM – Free School Meals  
ICT – Information and Communications Technology  
LRF – Local Resilience Forum  
NHS – National Health Service  
PPE – Personal Protective Equipment  
YFAS – York Financial Assistance Scheme